

M.Ed.

Ordinance Number: V-22 (A)

Date of Academic Council: 20-07-2018

Date of Executive Council: 27-11-2018



**Faculty of Education
Department of Education**

**SWAMI VIVEKANAND SUBHARTI UNIVERSITY,
MEERUT**

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Department of Education
Swami Vivekanand Subharti University

Ordinance No. (V 22-A& B)
Ordinance relating to Master of Education (M.Ed.Course)
GENERAL:-

- This ordinance may be called "Ordinance Relating to Master of Education "Course.
- It shall come into force from academic session 2020-2021.
- This supersedes the previous Ordinance relating to Master of Education Course [V-(22A& B)].

1. INTRODUCTION:

The foundation of Faculty of Education has been laid down in 2008 under Swami Vivekanand Subharti University, Meerut with the philanthropist-

Vision: "To prepare the teachers of repute having moral and ethical values with the aim to strengthen the foundation of country."

Mission: "To guide our graduate and post graduate students into compassionate citizens with high ethical and moral values and to develop all round personality of educators to serve as a propagator of values who facilitate all-round education in all fields & take pride being a teacher."

MASTER OF EDUCATION (M.Ed.)

Programme Objectives:- After completion of the programme students will be able to:

- (i) To develop understanding of the desirability of conducive environment for higher education, by educating their minds to acquire knowledge of various realistic constraints such as economic, social, political, ethicality
- (ii) To develop a positive understanding to bear the social responsibilities so that positive change in the society, nation and at global level can be brought out.
- (iii) To develop an understanding of analyzing the moral and ethical issues in the social, vocational and professional environment.
- (iv) To develop analytical and logical thinking among the students by going through the various real situational experiences and research works
- (v) To develop an analytical perspective among the students to identify the professional courses according to their inherent skills, interests, attitudes and aspirations and philosophy of their ownlife.
- (vi) To develop skills and foresight of understanding to play the role of leader and instructor in the society by influencing the population through the activity of negotiation, conflict management, leading others and problem solving capabilities.
- (vii) To develop communication skills for creating an effective environment for teaching learning and connecting with the outside world.
- (viii) To develop evaluation skills necessary for testing the knowledge acquired by their pupils so that necessary modifications can be brought about in techniques of imparting and receiving knowledge.
- (ix) To develop the guidance ability to solve the personal, academic and vocational problems of their pupils.
- (x) To develop the research ability by becoming efficient in formulating hypothesis, statistical analyses, and generalization of the result and able to solve problems.

Programme Outcomes:- After successful completion of the programme students will be able to:

1. The students will acquire strong fundamental professional knowledge and acquire adequate information regarding basic principle of teaching-learning process. This will enable the utilization of the attained knowledge and apply it at global level.
2. Students will develop positive perspectives towards Indian social values and international values. Thus, they will inculcate acquired social qualities which will enable them to bring about positive changes in the society, nation and world.
3. Students will demonstrate knowledge of professional ethics as suitable for their professional. These ethics will enhance the efficiency of educational systems at national and global level to provide quality education. They will be role models for future students & other members of the society and this will create an ideal society as a whole.
4. The students will adhere to their professional code of ethics and shall act as an integral part of education system. They will understand, analyze and communicate the value of their professional roles in the society at national and global level.
5. The students will develop skills in analysis of various teaching objectives, teaching skills, research activities etc. They will demonstrate their skills to use modern educational tools, software and equipments necessary for their educational and research activities and will be able to enhance their professional ability at national & global level.
6. The students will develop interpersonal skills such as influencing others, negotiating and working with others, conflict management and leading others through problem solving process. They will be able to lead and function both on an individual basis and as a member of the team and provide leadership at national and global level.
7. The students will acquire excellent interpersonal oral communication and writing skills. They will demonstrate their ability of verbal communication in preparing and presenting lesson plans, dissertation and research.
8. The students will be acquainted with evaluation skills necessary for testing the acquired knowledge and to bring about necessary modification in techniques of imparting & receiving knowledge.
9. Students will be able to know and understand the various types of opportunities of career to make in by availing them according to their capabilities. The students will be able to identify various personal, academic & vocational problems

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faced by school-going students. They will be trained in the techniques of providing effective guidance to such students & make them successful global citizens.

10. Students will be able to prepare research projects, synopsis, dissertation and research work by analyzing the variables of different types of problems of education and society. They will be well versed in formulating hypothesis, statistical analyses, and generalization of the result and able to solve problems.

2. RULES AND REGULATIONS FOR ADMISSION IN M.Ed.

2.1 Candidates Passed with at least 50% marks -in the Bachelor's Degree (Education)/ B.A. B.ED./ B.Sc. B.Ed./B.El.Ed. /D.El.Ed. with Graduate Degree (With 50% in each)

2.2 The reservation and relaxation for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government/State Government, whichever is applicable.

Note:-Subject to moderation in accordance with the guidelines of the NCTE.

3. CURRICULUM/STRUCTURE OF PROGRAMME OF M.Ed.

The programme shall be spread over two academic years, spread over four semesters comprising actual teaching for a minimum of 90 days in each semester.

The programme focuses on the following aspects:

- a) Competency
- b) Entrepreneurship
- c) Skill Enhancement
- d) Value Added Courses
- e) Extracurricular Activities.

3.1 Choice Based Credit System (CBCS):

The CBCS provide an opportunity for the students to choose courses from the prescribed courses comprising of core, elective, enhancing professional competency & skill based courses. The courses are evaluated by following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniformity in India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

1. **Competency:** A cluster of related abilities, commitments, knowledge, and skills that enable a person to act effectively in a job or situation. Competency indicates sufficiency of knowledge and skills that enable someone to act in a wide variety of situations.
2. **Entrepreneurship:** The capacity and willingness to develop organize and manage a business venture along with any of its risks in order to make profit.
3. **Skill Enhancement:** Skill enhancement programs are focused around training that combines the best practices from education. Through skill training a person can improve their overall performance in teaching area and can improve the overall quality of life. Skill enhancement or training typically uses a combination of cognitive and behavior problem solving approaches, both of which are used to strengthen a person's positive skill development.
4. **Value Added Courses:** Value Added Courses are important to supplement the curriculum to make students better prepared to meet professional demands as well as to develop their own interests and aptitudes so that the main objective of education according to the Indian Culture may be fused in students' behavior.
5. **Extra Curricular Activities:** Extracurricular activities are those that fall outside the realm of the normal curriculum adopted by students. Extracurricular activities exist for all students. Such activities are generally voluntary, social, philanthropic, and often involve others of the same age.

The academic calendar shall be as follows:-

I st , III rd Semester	Session - 1st Aug. to 15 th Dec.
	Exam - 15 th Dec. to 31 st Dec
II nd Semester & IV Semester	Session - 1st Jan. to 31 st May
	Exam - 1st June to 15 th June

3.2 Course Division:

Core Courses: A course which should compulsorily be studied by a candidate as a core requirement is termed as a core course.

Elective Courses: Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

Competency: Competency enhancement courses are related with the courses which enhance the knowledge & skill and its application in practical life, so that professional competency may be enhanced for increasing employability.

Pedagogical Courses: These are related with the teaching of school subjects. Students will select the Pedagogical subjects on the bases of subjects studied at graduation level. These are divided into two groups. Students have to select one from each group.

Value Added Courses: These courses will enhance the evaluation capability and competency for the programme in which the student is studying and performing.

Internship: It will comprise of micro skill practice in class for two weeks, 21 days simulation teaching in class, real teaching in schools of sixteen weeks, i.e. for months, action research during internship and its report writing, reflection and consolidation of internship and its report writing.

Practical: Field Task, Seminar, assignment, project work and Viva-Voce scout-guide training inclusively will enhance the competency, skill, employability, entrepreneurship and will provide a space for value based education.

Dissertation: For increasing critical and analytical thinking, employability, entrepreneurship selection of Dissertation Topic, Synopsis Preparation & Presentation is compulsory for M.Ed. Students.

4. Table of M.Ed. Programme Structure from the Academic Year 2020-2021

M.Ed.(Semester-I)

Course Code	Course	Course Type	Teaching Load per week				Credit	Marks		Total Marks
			L	T	P	Total		Continuous Comprehensive Assessment (CCA)/ Internal Assessment	End-Semester Examination (ESE)/ External Assessment	
MEd-101	Psychology of Education	Compulsory (Theory)	3	0	2	5	4	30	70	100
MEd-102	Philosophical Foundation of Education		3	0	2	5	4	30	70	100
MEd-103	Basic Level Educational Research		3	0	2	5	4	30	70	100
<i>(Select any two from the following from M.Ed.104 to M.Ed.-107)</i>										
MEd-104	Gender Studies	Elective (Theory)	2	0	0	2	2	15x2	35x2	100
MEd-105	Inclusive Education		2	0	0	2				
MEd-106	Distance Education and Open Learning		2	0	0	2				
MEd-107	Comparative Education		2	0	0	2				
MEd-108	Development of Language Proficiency for Various situation (30 Hours)	Compulsory	1	0	2	3	2	50	-	50
M.Ed.-109	Action Research		1	0	2	3	2	50	-	50
M.Ed-110	Case Study		1	0	2	3	2	50	-	50
MEd-111	Capability Enhancement Work(Swayam/ MOOC Course)		1	0	2	3	4	100	-	100
							24	370	280	650

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M.Ed.(Semester-II)

SEMESTER II										
Course Code	Course	Course Type	Teaching Load per week				Credit	Marks		Total Marks
			L	T	P	Total		Continuous Comprehensive Assessment (CCA)/ Internal Assessment	End-Semester Examination (ESE)/ External Assessment	
MEd-201	Sociology & History of Education	Compulsory	3	0	2	5	4	30	70	100
MEd-202	Basic Level Statistics in Education		3	0	2	5	4	30	70	100
MEd-203	Curriculum Studies		3	0	2	5	4	30	70	100
(Select any two from the following from M.Ed.204 to M.Ed.-207)										

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MEd-204	Administration, Management & Leadership	Elective	1	0	2	3	2	15X2	35X2	100
MEd-205	ICT & E-learning		1	0	2	3				
MEd-206	Value Education		1	0	2	3				
MEd-207	Population Education		1	0	2	3				
MEd-208	Development Ethical Management & Evaluation Skills in Teacher Trainees (30 Hours)	Compulsory	1	0	2	3	2	50	-	50
MEd-209	Selection of Dissertation Topic, Synopsis Preparation & Presentation	Compulsory	2	0	4	6	4	100	-	100
MEd-210	Capability Enhancement Work(Swayam/MOOC Course)	Compulsory	1	0	6	7	4	100	-	100
Total							24	370	280	650

Semester III

SEMESTER III										
Course Code	Course	Course Type	Teaching Load per week				Credit	Marks		Total Marks
			L	T	P	Total		Continuous Comprehensive Assessment (CCA)/ Internal Assessment	End-Semester Examination (ESE)/ External Assessment	
MEd-301	Advanced Level Educational Research	Compulsory	3	0	2	5	4	30	70	100
MEd-302	Perspective, Issues and Research in Teacher Education		3	0	2	5	4	30	70	100
MEd-303	Computer Education		3	0	2	5	4	30	70	100
(Select any two from the following from M.Ed.304 to M.Ed.-306)										
MEd-304	Educational Technology	Elective	1	0	2	3	2	15X2	35X2	100
MEd-305	Professional Ethics & Human Life		1	0	2	3				
MEd-306	Special Education		1	0	2	3				
MEd-307	Develop Behavioral Modification Strategy in Teacher Trainees (30 Hours)	Compulsory	1	0	2	3	2	50		50
MEd-308	Internship & Publication of Research Paper	Compulsory	1	0	2	3	2	50		50

	(One Paper is mandatory)									
MEd-309	Dissertation-Chapter wise Presentation, Preparation of Research Tool and Data Collection	Compulsory	2	0	4	6	2	50		50
MEd-310	Capability Enhancement Work (Swayam MOOC Course)	Compulsory	1	0	6	4	4	100		100
	Total						24	370	280	650

M.Ed. SEMESTER-IV

M.Ed. (Semester-IV)

SEMESTER IV										
Course Code	Course	Course Type	Teaching Load per week				Credit	Marks		Total Marks
			L	T	P	Total		Continuous Comprehensive Assessment (CCA)/ Internal Assessment	End-Semester Examination (ESE)/ External Assessment	
MEd-401	Advanced Level Educational Statistics	Compulsory	3	0	2	5	4	30	70	100
MEd-402	Political & Economic Perspective of Education		3	0	2	5	4	30	70	100
MEd-403	Educational Studies		3	0	2	5	4	30	70	100
(Select any one from the following from M.Ed.404 to M.Ed.-406)										
MEd-404	Guidance & Counseling	Elective	1	0	2	3	2	15	35	50
MEd-405	Educational Measurement &Evaluation		1	0	2	3				
MEd-406	Life Skills Education		1	0	2	3				
MEd-407	Develop System for Value Education in Teacher Trainees (30 Hours)	Compulsory	1	0	2	3	2	50		50
MEd-408	Dissertation (Pre Submission & Post Submission Viva-Voce of Dissertation)	Compulsory	2	0	4	6	6	50	100	150
MEd-409	Capability Enhancement Work (NEP 2020:Professional Development Program)	Compulsory	1	0	6	4	4	100		100
Total							26	305	345	650

4. EXAMINATION AND EVALUATION

4.1 ATTENDANCE:

The students are expected to attend all the classes and should not have less than 75 % attendance in theory as well as in practical classes, wherever held, to become eligible to appear for the university examination. Short fall in attendance can, however be condoned in deserving cases to the extent of 10% by the Principal. If the short fall is more than 10% but not more than 15%, the Principal may recommend deserving cases to the Vice Chancellor for condonation. The order of the Vice Chancellor in this regard shall be final.

4.2 EXAMINATION:

All Courses offered by NCTE under M.Ed. programme will have an evaluation system within two components as:

1. Continuous Comprehensive Assessment (CCA) accounting for 30% of the final grade that a student gets in a course, and
2. End-Semester Examination (ESE) accounting for the remaining 70% of the final grade that the student gets in a course.

A student will have to pass both the components i.e. CCA and ESE separately to become eligible to be declared successful in a course.

4.2.1 CONTINUOUS COMPREHENSIVE ASSESSMENT (CCA) :

Continuous Comprehensive Assessment (CCA) will be of **30 marks** comprised:

Midterm written test / practical including in-between snap tests if any shall carry **20 marks** independently in each subject.

A maximum of **10 marks** in each subject shall be awarded for attending classes (theory / practical) as per the following norms:

85-100%attendance	-	10Marks
80-84.99%attendance	-	9Marks
75-79.99%attendance	-	8Marks
70 – 74.99%attendance	-	7Marks
65 – 69.99%attendance	-	5Marks
60 – 64.99%attendance	-	3Marks
51 -59.99%attendance	-	2Marks
50%attendance	-	1Mark
Less than 50%attendance	-	0Mark

4.2.2 END SEMESTER EXAMINATION (ESE)

The remaining 70% of the final grade of the student in a course will be assessed on the basis of an end semester examination (ESE) that will be for three hours duration and will cover the entire syllabus of the course.

The question papers for the ESE will be got set by the Controller of Examinations (COE) of the Swami Vivekanand Subharti University (SVSU) by a selected faculty panel.

4.3 PAPER SETTING

The work of setting the end semester examination papers and evaluation of scripts and conduct of the end semester practical examination shall be assigned to the course teachers as well as to outsiders, ordinarily in the ratio of 50:50 for internal and external valuation respectively.

4.4 RESULTS

The result shall be prepared at the end of each academic year of the course by aggregating the marks obtained in the theory and practical examinations in all the semesters of the course till date.

- (a) A candidate shall be declared as passed at the end of an academic year if he/she secures

minimum 40% marks in each theory & practical paper separately (including project reports and comprehensive viva) and 40% in aggregate.

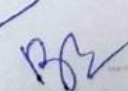
- (b) If a student obtained 40% marks in at least 50% of the papers (ignoring fractions) including project report, he/she will be provisionally promoted to the next year with carryover papers and will have to appear & obtain pass marks in carryover papers along with the subsequent regular examinations for the relevant semester.
- (c) If a candidate fails in only one head/subject and having passed in all other head/subject of the given examination of the year than his/her deficiency of maximum five (05) marks may be fulfilled by grace marks after fulfilling the conditions given below:
- A. If a candidate fails in only one head/subject and having passed in all other heads/subjects of the given examination of a **semester*/year**, then his/her deficiency of marks may be fulfilled by grace marks under the following conditions:-
- Grace marks are not a matter of right of the student but is the discretion of the University.
 - Provided that the candidate has appeared in the main examination of the concerned course and falls short of pass marks by not more than five (05) marks in theory paper only. Benefit of above mentioned shall not be given to the candidate who had appeared in supplementary/special examination/carry over examination.
 - Further, benefit of grace marks may be given only to the candidate who will pass the entire concerned examination of the **semester*/year** after awarding the grace marks and not for the purpose of promoting the student to next year with back papers or for improvement of division or percentage.
 - If in a head/subject of an examination passing in Theory, Practical or sessional exams separately is mandatory, then the benefit of grace marks shall be given only in Theory examination of the University examination.
 - The award of grace marks permissible shall be on the basis of 1 grace mark for every 05 marks secured by an examinee over and above the minimum passing aggregate marks of all subjects of the year.

Awarding of Grace Marks shall be done as given below:-

Aggregate Marks Obtained over & above minimum passing marks	Permissible Grace Marks
1-5	1
6-10	2
11-15	3
16-20	4
21-25	5

Total number of Grace marks given to the student will be marked with asterisk (*) at the bottom of the marksheet.

* Grace mark in semester examination will be considered hereinafter.

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B. A student not covered by clause (a) to (c) above shall have the following options to complete his/her course -

- (i) He/ she may take admission on payment of full annual course fee and repeat the entire year of study. He /She shall be treated as a regular student.Or
- (ii) He /She may pay only University exam fee for the End Semester Examination and appear in the End Semester University exams directly. He /She shall not be allowed to attend classes and the Sessional marks obtained earlier shall be retained.Or
- (iii) He /She may pay half of the annual course fee and attend classes. The sessional marks obtained by him/her earlier shall be retained. There will not be any requirement of minimum attendance for appearing in the University examination
- (iv) A student will not be promoted to the next academic year if the carryover papers are more than 50% at one point of time.

5. EVALUATION UNDER GRADING ASSESSMENT

The minimum Grade/ Grade Point required to pass each paper in a semester examination under CBCS shall be Grade D/ Grade Point 4 in each theory paper/ Practical/Project (wherever applicable) in External Examination and Internal Assessment separately.

5.1 CALCULATION CRITERIA:-

To implement the following grading system, the colleges/campuses shall use the following UGC recommended 10 point grading system:

Marks (%)	Letter Grades	Grade Points (G)
85-100	A++ (Outstanding)	10
75 to < 85	A+ (Excellent)	9
70 to < 75	A (Very Good)	8
65 to < 70	B+ (Good)	7
60 to < 65	B (Above Average)	6
50 to < 60	C (Average)	5
40 to < 50	D (Pass)	4
0 to < 40	F (Fail)	0
	AB (Absent)	0

5.2 COMPUTATION OF SGPA AND CGPA

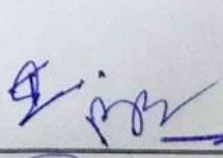
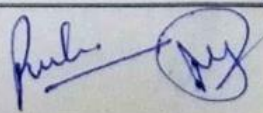
$(S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}$, where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

$CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$ where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

6.0 POWER TO MODIFY

In the event of any emergent situation, if any deviation is considered necessary, the Vice Chancellor is authorized to modify the Ordinance. Subject to subsequent ratification by the Executive Council.



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